

PENRICE ACADEMY

Behaviour and Expectations Policy



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Behaviour Management - Sanctions

The Penrice Academy Behaviour Policy provides a clear system of consequences for staff to apply when students do not manage to reach the high standards expected both inside and outside the classroom. This document should be used in conjunction with the Penrice Academy Rewards Policy.

Policy Vision

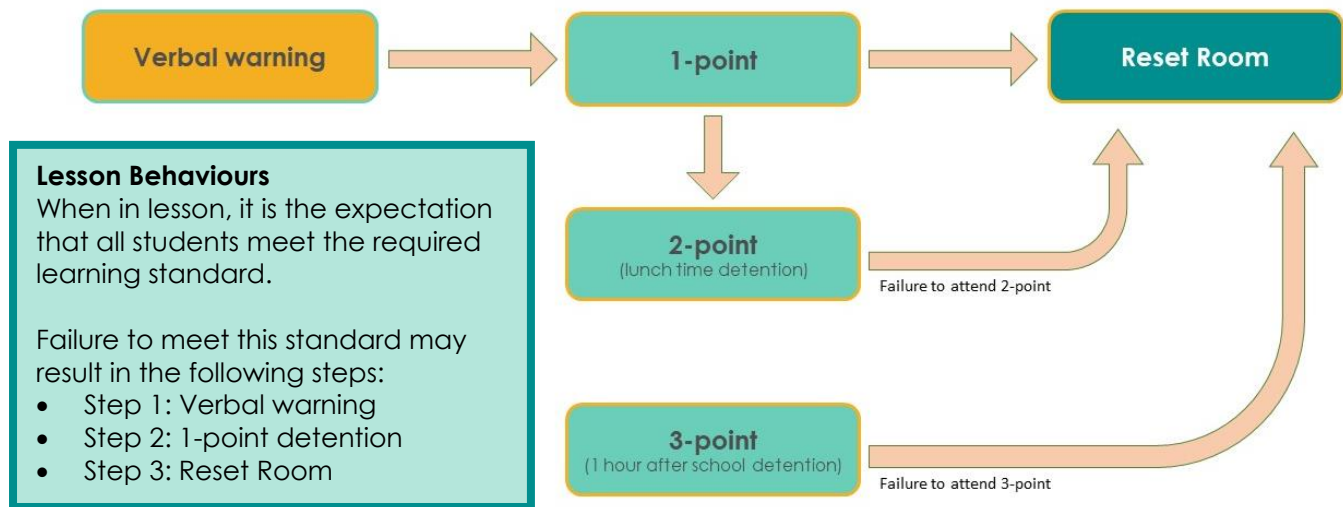
To provide a safe, calm and orderly environment where all students are ready to learn and no individual impacts on the learning of others.

Policy Aims

- To create an environment which is disruption-free.
- To ensure behaviour is managed consistently and fairly.
- To provide a framework for teaching positive behaviour.
- To enable behaviour to be monitored and tracked by staff, students and parents.

Consequence Structure and Information

Verbal Warning	Student does not meet the expected learning standard	
1-point	10-minute detention held with the subject teacher. Conversation held <i>(1 point logged on ClassCharts)</i>	<ul style="list-style-type: none"> ▪ Inappropriate behaviour in class e.g. language, off task, shouting out, inappropriate use of ICT ▪ PE kit 1st offence ▪ Incorrect uniform ▪ Insufficient classwork
2-point	15-minute centralised lunchtime detention <i>(2 points logged on ClassCharts)</i>	<ul style="list-style-type: none"> ▪ Late to tutor time and/or lesson (punctuality) ▪ Non- attendance at 1-point consequence ▪ Confiscation of mobile phone, device or jewellery (first offence) ▪ Failure to have report signed/see teacher ▪ Missing essential school equipment ▪ Chewing ▪ Other
3-point	60-minute centralised afterschool detentions <i>(3 points logged on ClassCharts)</i>	<ul style="list-style-type: none"> ▪ Continued insufficient classwork over a period of time ▪ PE kit 2nd offence ▪ Confiscation of mobile phone, device or jewellery (second offence) ▪ Persistent lateness ▪ Littering ▪ Incorrect uniform x2 ▪ Other
4-point	Student to spend 24 hours <i>(one full school day)</i> in the Reset Room <i>(4 points logged on ClassCharts)</i> When a student is in the Reset Room, they will have access to food and drink. Parents/carers will receive prior notice if students are required to attend afterschool detentions.	<ul style="list-style-type: none"> • Persistent disruptive behaviour / repeatedly off task • Refusal to follow reasonable requests • Continued persistent lateness • Truancy- Left lesson/school site without permission • Swearing, aggressive behaviour or intimidation directed towards staff • Smoking and/or vaping • Swearing, aggressive or intimidation directed towards student • Anti-social or unsafe behaviour • Failure to comply with school uniform policy • Failure to attend a 2-point or 3-point (afterschool) detention. • PE kit 3rd offence • Return from suspension • Report threshold reached • Confiscation of mobile phone, device or jewellery (third offence) • Other



4-Point Behaviours

Students that demonstrate significant and challenging behaviours e.g. vandalism, defiance, disruption, abuse, dangerous or anti-social behaviours will immediately be referred to the Reset Room. Depending on the severity of the incident, students may be required to complete an extended sanction within the Reset Room.

Behaviour Out of School

Penrice Academy aims to develop all students to enable them to become responsible citizens and will sanction appropriately for misbehaviour out of school or online when a student is:

- Taking part in any school-organised or school-related activity
- Travelling to or from school
- Wearing school uniform
- In some other way identifiable as a student at the school, including online

Penrice Academy will use the full range of consequences and sanctions, including suspension, where a student's misbehaviour at any time, irrespective if the conditions above apply:

- have repercussions for the orderly running of the school
- poses a threat to another student or member of the public
- could adversely affect the reputation of the school

Tracking and Report Cards

Tutors are given a fortnightly report detailing the number of behaviour points and merits and the reasons issued or awarded. Tutors will talk through any issues with students and discuss what is going wrong and how to improve. Where a tutor is concerned about a pattern of behaviour, parents/carers may be telephoned by the tutor and/or the Head of Year.

Heads of Year and Curriculum Team Leaders will monitor the number of points issued and work collaboratively with parents/carers to improve the behaviour of students in their year group or subject.

Student reports are based on behaviour points. This intervention is used if there is a pattern of poor behaviour. However, a report card may also be issued as a result of a serious incident or if requested by a parent/carer. The report card is centred on a student's attitude to learning. Students are given clear targets

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for their behaviour and teachers are asked to sign the report card at the end of each lesson. Parents/carers are also asked to monitor the report card. The purpose is to monitor a student's attitude to learning in the school over a period of time (usually two weeks) and when the student's behaviour improves, the report will be withdrawn.

TUTOR REPORT (Green)	30 Behaviour points.	<ul style="list-style-type: none"> ○ Call home (tutor) ○ Report 2 weeks duration minimum
HEAD OF YEAR REPORT (Amber)	60 Behaviour points.	<ul style="list-style-type: none"> ○ Meeting with parents (HOY) ○ One day in Reset Room ○ Report 2 weeks duration minimum
SENIOR LEADERSHIP TEAM REPORT (Red)	90 Behaviour points.	<ul style="list-style-type: none"> ○ Meeting with parents (SLT) ○ Two days in Reset Room ○ Report 2 weeks duration minimum

Use of Reasonable Force

On rare occasions, it may be required that a member of staff must physically intervene or use reasonable force. This will be used as a last resort and in accordance with the Use of Reasonable Force Act 2013.

Banned Items

Penrice Academy does not permit any items on the school premises that could cause harm, be deemed as harmful to others, or are illegal for students to carry. An example of this is any form of weapon or item that could be perceived as a weapon.

Trust Suspension

A Trust Suspension may be issued for a serious breach of the Behaviour Policy or for repeated behaviours over time. In the event of a student being issued with a Trust Suspension, the student will be placed at a host school (Poltair School). The duration of the Trust Suspension will be assessed on the severity of the incident but will be a maximum of 5 days.

Students on a Trust Suspension will be expected to attend the host school in full school uniform at an agreed time with both schools. The host school is responsible for recording daily attendance and communicating with the registered school. During the period of the Trust Suspension, when present, the student will be coded as 'B' on their attendance certificate. This indicates that education is being provided off-site and is a positive attendance mark. The parent/carer has full responsibility for the student's journey and transportation to and from the host school.

Further breaches of the Behaviour Policy whilst on a Trust Suspension will result in a failed Trust Suspension. The registered school are responsible for the issuing of any further sanctions following a failure of a Trust Suspension.

Guesting

Students with a history of challenging behaviour may be consider for a Guesting Placement at a host school. If a Guesting Placement is considered appropriate a meeting is required with the registered school, host school and parent/carer. During a Guesting Placement, the student will be 'Dual' Registered at both schools for an agreed period of time. The guesting period can last between 2 – 12 weeks and will be jointly decided by the registered and host school.

When a student is on a Guesting Placement and is present at the host school, the registered school will code the student as 'D' on their attendance certificate. This is a positive attendance code and indicates that the student is registered at the two schools but is receiving education at the host school. The host

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school will record attendance daily and will report to the registered school routinely. Students on a Guesting Placement are required to wear full school uniform. During the first week of the Guesting Placement, the host school will provide the student with a school blazer and school tie.

The parent/ carer has full responsibility for the students journey and transportation to and from the host school. In the event that transport to the host school is problematic, the registered school will work with the parent/carers to support attendance at the Guesting Placement.

Glossary of Terms

3-Point detentions

This sanction will be recorded on ClassCharts and students will be expected to attend on the next available day (Tuesday/ Wednesday/ Thursday.) Parents/carers will receive a notification from ClassCharts (if account has been activated).

4-point detentions (Reset Room)

This sanction will be recorded on ClassCharts. Parents/carers will receive a notification from ClassCharts (if account has been activated) and a text message. The member of staff issuing the sanction will contact parents/carers within 24 hours. During this time, the member of staff will make every effort to have a restorative conversation with the student.

ClassCharts

This is the platform in which all behaviours are recorded at Penrice Academy. An App is downloadable on all smart phones for parents/carers and students, or you can access the website at www.classcharts.com. We highly recommend you routinely monitor to identify rewards issued and any concerns raised by staff. Log in details are sent out annually, if you do not already have log in details, please contact your child's tutor.

Clean Slate

At the end of each academic term, students are given a 'clean slate'. Points are not 'carried over'. If a student fails to attend a detention at the end of a term, the detention is re-scheduled for the following term.

Cumulative Tariff

Runs over a year. Although a 'clean slate' is issued each academic term, students cumulative total will be recorded. If termly behaviour continues to be of concern, then further action may be taken.

Suspensions

For serious and repeated unacceptable behaviour, Internal suspension, Trust suspension (appendix 1,) fixed term suspension or permanent suspension may be considered. Following any suspension, parents/carers will be required to attend an in-school meeting with a senior leader. Suspension will be issued at the discretion of the Headteacher.

SEND

For students with identified Special Education Needs, appropriate reasonable adjustments are made in accordance with the Equality Act 2010 and SEND code of practice.

Student Uniform

It is expected that students, at all times, adhere to the school uniform policy (see Uniform policy document.) Failure to adhere to the policy will result in a student being sent to the Reset Room. A student will remain in the Reset Room until the uniform issue is rectified.