



Find Your Future

Pride

Respect

Success

Parent Carer of XXXXX

Dear Parent/Carer of XXXXX

Congratulations, I am pleased to inform you XXX has been placed in the tutor group 7XX.

### Year 6 Welcome Day (for Pupils)

I am writing to invite XX to join us at Penrice Academy for the Welcome Day on Monday 4 July 2022. The day has been planned to give our new students a chance to get to know the school before the academic year begins in September. They will have the opportunity to spend some time working with their form tutors, visiting different parts of the school and taking part in several lessons and getting to know the others in their tutor group. Students should wear their primary uniforms and bring a pencil case.

**Please note, there is no facility in school for children to buy food due to our Cashless Catering System. Therefore, you will need to provide a packed lunch for the day. Children will be given a carton of juice and a biscuit during the morning break.**

Prefects and staff will be available to meet students as they arrive on the Welcome Day and school transport companies have been advised to expect new students on their buses. You may, if you prefer, make your own transport arrangements. Students should arrive at the school for an 8.30am start and will leave at 2.40pm by foot or board the buses at 2.55pm.

### Year 6 Welcome Evening (for Parents and Pupils)

I would also like to invite you and XXX to our Welcome Evening on Monday 4 July 2022. The timings of the evening will depend on the 'population' of your child's tutor group (read on).

**Please ensure the enclosed Admissions Form (Data Capture) is completed and returned to Penrice Academy on the Welcome Evening or dropped into the school shortly after this date.**

The presentation with the Head of Year and Senior Staff will start at the following times:

Population P will start at 5.00pm and finish at 5.30pm

7AE, 7RJ, 7PBA, 7PBR, 7EC

Population R will start at 6.30pm and finish at 7.00pm

7CR, 7SJ, 7SS, 7GW, 7ZG

**Headteacher:**

**Lucy Gambier**

Charlestown Road  
St Austell, Cornwall  
PL25 3NR

**44 (0)1726 72163**

[enquiries@penrice.org.uk](mailto:enquiries@penrice.org.uk)  
[www.penrice.org.uk](http://www.penrice.org.uk)



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However, you are welcome to arrive 30 minutes before the allocated times in order to meet your child's tutor in their tutor room and/or to purchase school uniform from Screenprint.

The school uniform will be on display, including sportswear, and the uniform supplier, Screenprint, will be available to take uniform orders in the canteen from 4.30pm – 6.30pm. Please allow time for this prior to the meeting with the Senior Staff.

Penrice students will be waiting at the main entrance to assist XXXX to their tutor room. Form tutors will be waiting to welcome new students and parents to Penrice. If you wish to accompany XXXXX to their tutor room, this will be an ideal opportunity to meet with the tutor before the meeting with Senior Staff in the Main Hall. New students will then remain with their tutors whilst you are invited to the Main Hall.

Following the meeting, students will be escorted to the Sports Hall by their tutors and prefects and you will be able to collect your child from there.

### Following key dates

We will be inviting Year 6 students and their parents/carers into Penrice Academy for a final Welcome Meeting taking place from 5 July. It will be an opportunity to go through any final questions and queries you may have before the summer break.

The new term will commence on Monday 5 September 2022 for our new Year 7 students along with Year 11 students. The remaining year groups will start on Tuesday 6 September.

I hope you will have a pleasant and informative evening.

I can be contacted by email on [pjohnson@penrice.org.uk](mailto:pjohnson@penrice.org.uk)

The Transition Hub section of our school website contains further information and will be updated with documents and key material.

Yours sincerely

Mr Paul Johnson

Head of Year 7 September 2022

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