

January 2020



EVERY CHILD SUCCEEDS

Head of School:

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Dear Parent/Carer

Policy for Emergency Academy Closure

As we hit the winter period, with its possibility for Academy closure due to severe weather (eg snow or flood), building problems (eg loss of heating, loss of power), I thought it would be useful to remind you of the procedure for closing the Academy. I am not expecting this to happen and very much hope that we do not need to do it. Please keep this in a safe place. A copy is also on the Academy website on <http://www.penriceacademy.org/>

In the unlikely event of storm damage or bad weather (snow) forcing the Academy to close, the following procedure will be taken:

- 1 Closure before Academy begins (ie overnight or before 8am):** Information will be broadcast on Radio Cornwall, Pirate FM and Heart FM. Our website will be updated as soon as possible. Any students who reach the Academy will be turned back unless they have no safe place to return to. In the case that they cannot return, parents/carers will be informed and the student looked after. We will also send a text to all parents who have registered their number with us.
- 2 Closure during the Academy day:** Messages will go out on local radio and on the Academy website. We will also use the text system for those parents/carers who are registered with us. Students will be sent home if they have a safe place to return to. Any student who cannot return home, will be looked after at the Academy until the parents/carers can be contacted.

We assume most students can make their way home and gain access to a safe, warm place, usually your child's home or that of a friend or relative, if the Academy closes during the day.

Please be aware that we will inform you through local radio, texts and email that the Academy is closing during the Academy day, but with over eight hundred parents to contact, it is possible in an emergency that older students will be leaving for home without us being able to contact you personally.

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Please discuss with your child where they should go in an emergency closure.

Thank you for your support with this. The safety and well-being of our students will be the first priority in all decisions on Academy closure.

Yours faithfully

A handwritten signature in black ink that reads "Lucy Gambier".

Lucy Gambier
Head of School

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