

Late to School Policy

Please be advised that from 20th January 2014 Penrice Academy will be operating a new late to school policy.

- If your child is late to school this will be recorded by the attendance officer.
- After two late marks are recorded you will receive a letter home informing you of this lateness.
- On the third occasion your son/daughter will be given a 30 minute after school detention. You will be informed by letter of this detention. This is the same as the policy pre 20th January 2014.
- **The change is then as follows;**
- The fourth late will initiate a text message/email informing you this has happened.
- For the fifth late and every subsequent late, your son/daughter will have a 30 minute detention that same afternoon and thereafter for each subsequent late. You will receive a text message during the day to confirm this detention.
- The system will operate over a half term period.
- All students will have a clean slate at the start of every half term.

If you do have any concerns or questions regarding this change of policy, please contact us.