

2nd March 2026

Dear Parent/Carer,

Congratulations

We are delighted to learn that your child has been allocated a place at Penrice Academy for September, and we would like to extend a very warm welcome to you and your family.

Starting secondary school is an exciting and important milestone. It marks the beginning of a brand-new chapter, one filled with opportunities, new friendships, and experiences that will shape the next stage of your child's learning. At Penrice Academy, we understand that this transition can bring a mixture of excitement and nerves for both pupils and parents, and we want to reassure you that supporting every child to feel safe, confident, and valued is at the heart of everything we do.

We would like to welcome you to Penrice Academy and the wider Cornwall Education Learning Trust (CELT) community. We are very much looking forward to getting to know your child and supporting them as they begin this next stage of their education.

We would also like to share with you some useful information outlining the process we are undertaking to ensure a smooth transition for your child as they move from primary to secondary school this year. We would also encourage you, as a family, to explore our website and social media pages to gain a greater understanding of what Penrice Academy can offer:

Penrice Academy Website: [Penrice Academy - Home](#)

Transition Hub: [Penrice Academy - Transition Hub](#)

Penrice Academy Facebook Page: [Penrice Academy | Saint Austell | Facebook](#)

Penrice Academy Instagram Page: [Penrice Academy \(@penriceacademyofficial\)](#) • [Instagram photos and videos](#)

Following these conversations, and exploring the links above, your child may wish to write a letter sharing what they are most looking forward to at Penrice Academy. We would be delighted to receive these letters and ask that you email these to penricetransition@celtrust.org

It is also very important that we hear from you and your child before September. We have created two short surveys, one for you and one for your child to complete. These offer the opportunity to share key information which will support the transition process. Please click the links below:



Find Your Future

Pride

Respect

Success

Headteacher:

Tanya Coleman

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Find Your Future



[Student Survey Penrice Academy – Fill in form](#)

[Parent/Carer Form Penrice Academy – Fill in form](#)

If you have any immediate questions, please do not hesitate to contact us via penricetransition@celtrust.org

Over the coming weeks, we will be in touch with further information about our transition programme. This will include opportunities for your child to visit the school, meet staff, and begin to feel familiar with life at Penrice Academy before starting with us in September. We will also share key dates and events that help us get to know you.

A key date we would like you all to place in your diaries is Tuesday 7th July. This will be our Transition Day, where children joining Year 7 in September will spend the day with us here at Penrice Academy. Throughout the day, they will have the opportunity to ask questions, meet new friends who will be in their tutor group, and take part in exciting, timetabled lessons. In the evening, we invite parents and carers to our Transition Evening. This will be an opportunity for you to ask any questions, meet your child's Tutor, Pastoral Manager, Head of Year and myself as Transition Lead. Further details will be shared nearer the time.

In the meantime, we encourage you to talk positively with your child about their move to Penrice Academy and to share what they are most looking forward to as they prepare for this exciting next step.

Once again, congratulations and welcome to Penrice Academy. We look forward to working with you and meeting our new Year 7 students very soon.

Yours sincerely,

Ms Coleman

Head of School at Penrice Academy

Mrs Hole

Transition Lead at Penrice Academy

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